

**Appendix 1****Declarations of Gifts and Hospitality – 1 April to 30 June 2017**

Directorate	Service Area	Post Title of Employee Making the Declaration	Type of Declaration	Details Of Declaration	Post Title of Head of Service, Director or Chief Executive who authorised the Declaration	Outcome
Communities	Caerphilly Homes	Tenancy Enforcement Officer	Gift	Gift (£20) given for child's forthcoming birthday from a tenant. Continued refusal was causing offence.	Chief Housing Officer	Accepted
Communities	Caerphilly Homes	Deputy Head of Programme	Hospitality	Supplier/Contractor paid for attendance at Institution of Civil Engineers annual dinner. Approximate value £40. Accepted to network and promote CCBC within the Civil Engineering sector in Wales.	Chief Housing Officer	Accepted